

(76)

**MEMORANDUM OF ASSOCIATION
OF
ORISSA RURAL RECONSTRUCTION ASSOCIATION. (ORRA)**

- I. **NAME OF THE SOCIETY:-** The name of the society is Orissa Rural Reconstruction Association (ORRA)
- II. **LOCATION:** The Registered Office of the Society is located at NA 202 Nilachakra Apartment Cuttack Road, Bhubaneswar, Dist: khurda, Orissa-751006.
- III. **JURISDICTION:-** The area of operation of the Society at present is within the jurisdiction of Orissa State.
- IV. **AIMS AND OBJECTIVES OF THE SOCIETY:-**
- I. The name of the Organization: "Orissa Rural Reconstruction Association" (ORRA). It is voluntary, Non-Government, Non-profit making Non-Political and Non-Sectarian organisation.
 - II. The Rural Reconstruction, Incorporating livelihood, Health, Education Environment and Leadership Development servers as the basis for the work of the society.

THE OBJECTIVES OF THE SOCIETY ARE AS FOLLOWS:-

1. To provide a Forum of Rural Reconstruction workers for undertaking systematic, scientific studies and field experimentation.
2. To organise Training to the Rural Reconstruction workers in the field of Education, livelihood, Health, Environment and Leadership Development.
3. To start a resource Centre for collection and diffusion of knowledge in the various fields of rural construction, like handicrafts & handloom.
4. To protect environment and work for the preservation of wild life.
5. To provide guidance and assistants to organisation of the poor including youth and women, established and promoted by the society or other bodies/ organisation of similar objectives.
6. To established and maintain effective collaboration with the Government & Non-Government funding agencies, professional groups in an outside India as may be deemed appropriate.
7. To provide information, library service, documentation, publication, consultation and related support in the field of rural construction work.
8. To sensitize the issues which affect the normal life of human being.
9. To improve the quality of lives of the rural poor in developing sustainable integrated agriculture approach.
10. Any other objectives and functions that may be conducive for the achievement of the objectives of the Society approved by a Resolution of the Executive Committee of the Society.

Sarada Prasad Mishra
Executive Chairman

ORISSA RURAL RECONSTRUCTION ASSOCIATION

EXECUTIVE CHAIRMAN

EXECUTIVE DIRECTOR

Smita Sucharita Nayak
Executive Director

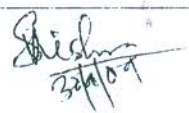
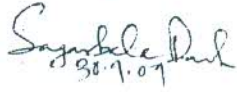
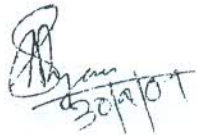
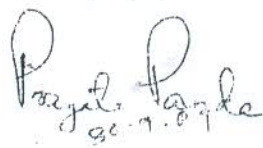

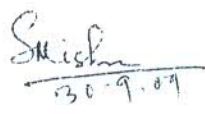



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(2009)

he under signed desirous of forming an organization/society namely Orissa Rural Reconstruction Association (ORRA) in pursuance of the Memorandum of Association and we believe that the facts stated above are true to the best of our knowledge.

NAME AND ADDRESS OF THE EXECUTIVE BODY

| Sl No | Name | Address | Occupation | Age | Degn. | Signature |
|-------|-----------------------|---|------------------|-----|---------------|--|
| 1. | Sarada Prasad Mishra | S/o-Surendranath Mishra 1458, New Forest Park Bhimpur, BBSR-9 | Social Scientist | 41 | Ex.Chairman |  30/9/09 |
| 2. | Sagarbala Dash | D/o-Artabandhu Dash Qr No-A/50, IDL Colony Rourkela-16, Sundargarh | Social work | 25 | Vice-Chairman |  30.9.09 |
| 3. | Smita Sucharita Nayak | D/o-Madhusudan Nayak At-Mahanadi Vihar Plot No-54, Po-Nayabazar Cuttack-753004 | Social work | 32 | Ex.Director |  30/9/09 |
| 4. | Pragati Panda | D/o-Sanatan Panda Vill-Ratagarh, Po-Godisahi, Via-Mundali, Dist-Cuttack | Social work | 32 | Asst.Director |  30.9.09 |
| 5. | Babuna Prusty | S/o-Sukadev Prusty At-Mahanadi Vihar Po-Nayabazar, Cuttack-753004 | Social work | 28 | Tresurer |  30.9.09 |
| 6. | Sweta Mishra | w/o-Sambit Rath HIG-148, Phase-VII Saileshree Vihar, Chandrasekharpur BBSR, ORISSA, 754102 | Social work | 33 | Director |  30.9.09 |
| 7. | Mihir Prasad Mishra | S/o-Gopal Ch. Mishra At-Balisahi, Madhupatna Cuttack | Social work | 30 | Director |  30.9.09 |



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NAME AND ADDRESS OF THE GENERAL BODY

| No | Name | Address | Occupation | Age | Degn. | Signature |
|-----|-----------------------|---|------------------|-----|----------------|---|
| 1. | Sarada Prasad Mishra | S/o-Surendranath Mishra 1458, New Forest Park Bhimpur, BBSR-9 | Social Scientist | 41 | Ex. Chairman | <i>Sarada Prasad Mishra</i> 30.9.09 |
| 2. | Sagarbala Dash | D/o-Artabandhu Dash Qr. No. A/50 IDL Colony, Rourkela-16 Sundargarh, Orissa | Social work | 25 | Vice-Chairman | <i>Sagarbala Dash</i> 30.9.09 |
| 3. | Smita Sucharita Nayak | D/o-Madhusudan Nayak At-Mahanadi Vihar Plot No-54, Po-Nayabazar Cuttack-753004 | Social work | 32 | Ex. Director | <i>Smita Sucharita Nayak</i> 30.9.09 |
| 4. | Pragati Panda | D/o-Sanatan Panda Vill-Ratagarh, Po-Godisahi, Via-Mundali, Dist-Cuttack | Social work | 32 | Asst. Director | <i>Pragati Panda</i> 30.9.09 |
| 5. | Babuna Prusty | S/o-Sukadev Prusty At-Mahanadi Vihar Po-Nayabazar, Cuttack-753004 | Social work | 28 | Treasurer | <i>Babuna Prusty</i> 30.9.09 |
| 6. | Sweta Mishra | w/o-Sambit Rath HIG-148, Phase-VII Saileshree Vihar Chandrasekharapur BBSR, ORISSA, 7541021 | Social work | 33 | Director | <i>Sweta Mishra</i> 30.9.09 |
| 7. | Mihir Prasad Mishra. | S/o-Gopal Ch. Mishra Bali Sahi Near Samrat Hall Cuttack | Social work | 30 | Director | <i>Mihir Prasad Mishra</i> 30.9.09 |
| 8. | Raghubir Samal | S/o-Gurubari Samal At-Odasingh Po-Salipur, Cuttack | Social work | 32 | Ex. Member | <i>Raghubir Samal</i> 30.9.09 |
| 9. | Subrat Kumar Ratha | S/o-Bhagabat Prasad Ratha 398, Paik Nagar, Near Delta Square, Po-Baramunda, BBSR | Social work | 40 | Ex. Member | <i>Subrat Kumar Ratha</i> 30.9.09 |
| 10. | Shyamal kishore Das | S/O-Bimal Kishore Das VIM 478, Saileshree Vihar BBSR-75104, Orissa, India | Social work | 43 | Ex Member | <i>Shyamal Kishore Das</i> 30.9.09 |
| 11. | Ramani Moharana | D/o-Mianguli MOharana Gandarpur, Cuttack | Social work | 43 | Ex. Member | <i>Ramani Moharana</i> 30.9.09 |

The above signature from Sl.No 1 to 11 is attested by me.

Two witness

| Sl. No | Name | Address | Occupation/Designation | Signature |
|--------|------------------|--|------------------------|-------------------------|
| 1. | Madhusudan Nayak | At-Mahanadi Vihar Plot-54, Nayabazar | Roll Principal | <i>Madhusudan Nayak</i> |
| 2. | Kamalakanta Sahu | At-Mahanadi Vihar Nayabazar Cuttack | Lecturer | <i>Kamalakanta Sahu</i> |

Approved Under Section 4 & 12 of S. R. Act 1860

[Signature]
Registrar of Societies
Orissa, Cuttack.

The above signatures from Sl.No 1 to 11 is attested by me

Certified that this is true and correct copy of the Memorandum of this organization (ORRA)

[Signatures]

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RULES AND REGULATIONS

- I. **NAME OF THE SOCIETY:-** *8*
The name of the society is "ORISSA RURAL RECONSTRUCTION ASSOCIATION" (ORRA).

- II. **SITUATION OF THE REGISTERED OFFICE:**
The Registered Office of the Society is located at NA 202 Nilachakra Apartment Cuttack Road, Bhubaneswar, Dist: khurda, Orissa-751006.

- III. **MEMBERSHIP:**
The Membership of the Society is initially restricted to those Rural Development scholars who intend to live and work in the villages. However, the Executive Committee could admit certain other members who subscribe to the ideals of the society and have made significant contribution in the teaching, researching and action related to development. The Society shall maintain a Membership Register at the Registered Office of the Society. The Membership fee Rs.50/- . The executive Committee is empowered to give provisional Membership which should be satisfied by the General Body.
a) The Executive Committee can expel a member with 2/3rd majority with notification of General Body. The grounds are violation of rules.

- IV. **JURISDICTION OF THE AREA OF OPERATION:**
The area of operation of the Society is within the jurisdiction of Orissa State.

- V. **MAIN ORGANS OF "ORISSA RURAL RECONSTRUCTION ASSOCIATION"**
General Body.
Executive Committee.

Sarada Prasad Mishra
Executive Chairman

ORISSA RURAL RECONSTRUCTION ASSOCIATION

Sarada Prasad Mishra
EXECUTIVE CHAIRMAN
30.1.09

Smita Sucharita Nayak
EXECUTIVE DIRECTOR
30.1.09

Smita Sucharita Nayak.
Executive Director



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Prafulla chandra Nayak
Record Keeper
Office of the I.G.R. Odisha, Cuttack
Authorised U/S 76, Act-I, 1872

EXECUTIVE COMMITTEE:

- a. The Executive Committee consists of Executive Chirman, Executive Director, Treasure and 4 Executive Committee Members.
- b. The Executive Committee shall be elected by the General Body.
- c. The Executive Committee shall execute the Policies and programmes of 'ORISSA RURAL RECONSTRUCTION ASSOCIATION' (ORRA)
- d. The Executive Committec shall have power to create subsidiary body and appoint suitable persons for temporary of permenient posts.
- e. The Executive Committee shall manage the affairs regarding Gifts, Grants etc. as it may be deem fit in the interests of 'ORISSA RURAL RECONSTRUCTION ASSOCIATION' (ORRA).
- f. The Quorum of the Executive shall be 2/3rd.
- g. The Executive Committee shall have the power to Nominate and Advisory Council.
- h. The Executive Committee shall have the power to full the vacancies arising due to Resignation Death of members and other causes.
- i. The team of Executive Committee is three years from the date of Assumption of office by the Executive Chairman.
- j. The Executive Committee shall have the power to suggest for the consideration and approval of the General Body any additions alterations and or deletions to the Rules and Regulations.
- k. The Executive Committee shall meet once in a year to evaluate the progress and functions of the society.

IX. ADVISORY COUNCIL:

The Advisory Council shall consist of persons who are engaged in Rural Development Administration, Teaching, Research action and Extension. The function of the Advisory Council is to advise Executive Committee to strength the base for programme planning, implementation and monitoring. the Ex. Chairman of the Executive Committee shall be the convenor of the Advisory Council. The member shall receive actual expenses for attending meetings. The name of the Advisor council member as are follows:

Dr. G.N. Readi

IKRM, A/Po: Pulicherla, Dist: Chittor, A.P. -517176

Prof. D.N. Rao.

Co-ordinator, CENDERET, XIM Bhubaneswar-15

Sarada Prasad Mishra
Executive Chairman

ORISSA RURAL RECONSTRUCTION ASSOCIATION

[Signature]
EXECUTIVE CHAIRMAN

[Signature]
EXECUTIVE DIRECTOR

Smita Sucharita Nayak.
Executive Director

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POWERS AND DUTIES OF THE OFFICE BEARERS

EXECUTIVE CHAIRMAN:

There shall be a Executive Chairman of the organization .The Executive Chairman is the chief and head of the society. He will preside over the meeting of the General Body Executive Committee and the Advisory Council. In his/her absence Vice- Chairman will preside over the meeting and in his/her absence any other Executive Body member as decided by the Executive Body shall under take such activities.

VICE- CHAIRMAN:

In the absence of the Executive Chairman the Vice- Chairman shall Preside over the meeting. In his/her absence any other Executive Body member as decided by the Executive Body shall under take such activates.

EXECUTIVE DIRECTOR:

There shall be a Executive Director of the organization who will be selected /elected by the general body .He/She is the supreme and chief executive of the organization . The Executive Director shall appoint and dismiss any employee/volunteer of the organization .He/she shall have full control over the staff and finance. The Executive Director shall be the custodian of all assets/property of the organization .He/she shall receive and disburse all funds on behalf of the organization from donor/funding agencies

He/She shall have to maintain all records of income and expenditure along with official correspondence, minutes of the meetings of General Body as well as Executive Body, the superintendence of work of field staff ,volunteers/project officers shall be looked upon by him/her along with the preparation of annual plan/report and project/developmental programmes of the organization.

ASSISTANT DIRECTOR:

In the absence of the Executive Director the Asst.Director shall be do every thing according to the Executive Director in written.

TREASURER:

There shall be a Treasurer who shall be responsible to carry out all such financial Records with the Executive Director .He has to update the cash book and other financial records after signed by the Executive Director.

EXECUTIVE MEMBER

There shall be some ex. Members without assigning any specific post ,designation on the basis of specific work ,they may also assist the Executive Director in conducting the affairs of the organization .they may be given specific post ,work according to convenience of the organization administration as well as the need of the honor for fulfilment of aims and objectives of the society/organization.

FUNDS



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Prafulla Chandran Nayak
Record Keeper
Office of the Registrar of Societies

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VI. MANAGEMENT:

- A) A member of the Governing Body can hold any other office in the Organization decided by the Board of Management. Accordingly if a member of Government Body is given a full time assignment he shall be entitled to a fixed remuneration as decided by the Board of Management.
- B) The Executive Committee Member may appoint from among the themselves or from outsiders, Executive Director, Treasures or any such other officers for the efficient and better Management of the Organization and fix their remuneration.

VII. GENERAL BODY AND ITS FUNCTION-

- 1. The General Body shall comprise of ordinary members. Quorum for the General Body should be two thirds of the members on roll.
- 2. a) The General Body shall elect the Executive Chairman, Executive Director, Treasurer and the Executive Committee, totally 5 representatives who will implement the programmes along with 'ORISSA RURAL RECONSTRUCTION ASSOCIATION' (ORRA)
- b) The Management of the Society shall rest in the Executive Committee consisting of 5 members
- c) The General Body shall meet atleast once in a year in the month of March.

FUNCTION-

- a. To Elect Executive Body
- b. To pass the Budget for the ensuring year and approve the Audit Statement of the previous year.
- c. To admit new Member.
- d. To approve the progress report of the activities of the society.
- e. To appoint an Audit.

Sarada Prasad Mishra
Executive Chairman

ORISSA RURAL RECONSTRUCTION ASSOCIATION

Sarada Prasad Mishra
EXECUTIVE CHAIRMAN

Smita Sucharita Nayak
EXECUTIVE DIRECTOR

Smita Sucharita Nayak.
Executive Director



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Record Keeper
Office of the I.G.R. Odisha, Cuttack
Authorised I/S 76

SUITS:

The Association can be used or may be used in the name of the Society.

Legal Action: The executive Director may sue or be sued on behalf of the society for movable and immovable property.

XIV. PROPERTIES OR THE SOCIETY:

- a. All the immovable properties acquired by the Society shall be registered in the name of the society.
- b. The Executive Chairman, Executive Director and any one of the Executive Committee Member, on behalf of the Society sign, execute and complete all contracts, agreements, conveyance. (Mortgages, Leases, license plans proposals, surrenders, transfers and other documents necessary to purchase, sell lease pledge mortgage, transfer, surrender, negotiate movable, immovable properties, give or accept loans with or without interests using overdrafts, open current or saving accounts in bank of similar institutions keep fixed deposits, rent, hire or construct buildings, render services free or on payment basis, collect or give grants and donations and subscription to individuals or institutions, and carry out what ever other actions may be required for the purpose of the society).

XV. AMENDMENTS:

- a. No Amendment of alteration shall be made in the purpose of the Association unless it is voted by 2/3rd of members present at meeting convened for the purpose and confirmed by 2/3rd of the members present at a second special meeting.
- b. No Amendment of alteration to any of the causes will be made without prior approval of the Commissioner of Income Tax.

XVI. AUDIT:

- a. The Accounts shall be Audited Annually by the approved Auditors and the report shall be submitted to the Executive Committee.

XVII. INVESTMENT CLAUSE:

The funds of the Society shall be invested as specified as per the Provisions of the Income Tax Act, 1961 of Amended from time to time.

XVIII. FUNDS

The sources of finance or funds shall be raised from the following items for achieving its aims and objectives.

- i. Membership fees.
- ii. Subscription of members.
- iii. Assistance grant and aids from local bodies, state and central government or abroad agencies/ government etc. borrow from banks (State & Central Govt.) and other financial institutions.

MANAGEMENT OF FUNDS:

All the funds of the organization shall be kept in schedule bank in the name of the organization.

The account shall be operated by the Executive Chairman and the Executive Director of the

organization. The account shall be operated by the executive director & the treasurer of the organization.



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Pratulla Chandra Nayak
Record Keeper
Office of the I.G.R. Odisha, Cuttack
Authorised U/S 76, Act-1, 1872

DISSOLUTION:

The Society may be dissolved by 3/5th of members. Upon dissolution of the Society its assets will be handed over to a *similar registered society of to Govt. after clearing up* all its debts and liabilities.

LEGAL ACTION:

The Executive Director may sue or be sued on behalf of the society for movable and immovable proportions.

Certified that there is no other registered society in the same name and at the same place.

Certified that this is the true and correct copy of the Memorandum and Rules & Regulations.

Babura Prady
Treasurer

ORISSA RURAL RECONSTRUCTION ASSOCIATION

[Signature]
EXECUTIVE CHAIRMAN

[Signature]
EXECUTIVE MEMBER

Signature of any three members of
Governing Body.

Approved Under Section
4 & 12 of S. R. Act 1860

[Signature]

[Signature]
Registrar of Societies,
Orissa, Cuttack.



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Record Keeper
Office of the I.G.R. Odisha, Cuttack
Authorised U/S 76, Act-I, 1872